Supervisory Management
Associate of Applied Science (AAS) Degree

Technical Credits 45
MnTC General Education Credits.... 15
Total Credits 60

Program Information

Today's organizations demand exceptional front-line supervisors and managers, people who can lead and inspire others in challenging economic times. The Anoka Technical College Associate of Applied Science (AAS) degree in Supervisory Management program prepares students to excel in leadership positions, achieving mastery of business operations, human resources management, and continuous quality improvement. Our evening program is perfect for the working adult in a new supervisory role, people transitioning into new careers, and anyone seeking to inspire others.

Program Learning Outcomes

1. Apply effective diversity strategies in a global workplace.
2. Demonstrate critical and analytical thinking skills.
3. Practice professional behavior and interpersonal communication skills.
4. Develop and implement change strategies.
5. Demonstrate visionary leadership.
6. Apply ethical marketing, management, and organizational theories.
7. Apply human resource management practices.
8. Plan, prepare, and deliver effective oral and written communications.
9. Demonstrate financial management skills.
10. Utilize current technology in the workplace.
11. Apply customer-focused strategies.
12. Apply continuous improvement strategies by exercising creativity and innovation.

Industry and Career Outlook

The supervisory field covers all areas of the private and public sector. Business and industry consistently seek out qualified employees who can move into the supervisory ranks. Anoka Technical College's Supervisory Management program prepares individuals to perform successfully as supervisors.

Wage information is available from the Minnesota Department of Employment and Economic Development.

Program Start Dates

Fall Semester..August
Spring Semester ....January

Course Prerequisites

Some courses in this program may require a prerequisite. Please see course descriptions for more details.

MnTC General Education Requirements

This program requires completion of fifteen credits of general education from at least three goal areas of the Minnesota Transfer Curriculum (MnTC). Refer to the MnTC course list for elective courses:

☐ ENGL 2105   Business and Technical Writing (Goal 1) 4
☐ SPCH 1200   Interpersonal Communication (Goal 1&7).......... 3
OR
☐ SPCH 1500   Intercultural Communication (Goal 1&7) 3
☐ MnTC Electives.. 8
Recommended SOSC and/or PSYC

Program Courses

Courses can be completed in any order. Some courses are only offered in fall (F) and some only in spring (SP).

Human Resources Certificate 19
☐ ENGL 2105   Business and Technical Writing.......................... 4
☐ SMGT 1612   Human Resources Management (F) 3
☐ SMGT 1614   Performance Management (F) 3
☐ SMGT 1616   Employment Law *(SP)* 2
☐ SMGT 1618   Employee Training & Coaching *(SP)* 3
☐ SMGT 1620   Work Teams & Facilitation Skills *(SP)*................ 2
☐ SMGT 1631   Human Resources Capstone 2
Leadership Certificate 17
☐ SMGT 1500   Personal Planning and Leadership (F)................. 4
☐ SMGT 1510   Interpersonal Skills in the Workplace (F) 3
☐ SMGT 1520   Supervision Fundamentals (F)............................ 3
☐ SMGT 1530   Managing Change *(SP)*...................................... 2
☐ SMGT 1540   Leadership Capstone 2
☐ SPCH 1200   Interpersonal Communication 3
OR
☐ SPCH 1500   Intercultural Communication 3
Quality Management Certificate 16
☐ SMGT 1624   Quality Tools & Creativity (F)............................ 3
☐ SMGT 1626   Management of Safety (F) 2
☐ SMGT 1628   Documentation/Written Communication ....
  Skills *(SP)* 2
☐ SMGT 2600   Accounting for Non-Financial Managers (F) 2
☐ SMGT 2602   Project Management/Problem Solving *(SP)*........ 3
☐ SMGT 2604   Leadership Development *(SP)* 2
☐ SMGT 2640   Quality Management Capstone........................... 2

Graduation Requirements

Students must earn a cumulative 2.0 GPA or higher to be eligible for graduation from this program.

Faculty Contact

Nick Hockert.. 763-576-4195

For information on how to apply, to schedule a tour, or for service during summer hours, contact Enrollment Services at 763-576-7710 or EnrollmentServices@anokatech.edu

Also see: Human Resources certificate, Leadership certificate, and Quality Management certificate

ANOKA TECHNICAL COLLEGE
A member of Minnesota State