Supervisory Management
Associate of Applied Science (AAS) Degree

Program Information

Today’s organizations demand exceptional front-line supervisors and managers, people who can lead and inspire others in challenging economic times. The Anoka Technical College Associate of Applied Science (AAS) degree in Supervisory Management prepares students to excel in leadership positions, achieving mastery of business operations, human resources management, and continuous quality improvement. Our evening program are perfect for the working adult in a new supervisory role, people transitioning into new careers, and anyone seeking to inspire other.

Program Learning Outcomes

By completing this program, students will achieve the following learning outcomes.
1. Apply effective diversity strategies in a global workplace.
2. Demonstrate critical and analytical thinking skills.
3. Practice professional behavior and interpersonal communication skills.
4. Develop and implement change strategies.
5. Demonstrate visionary leadership.
6. Apply human resource management practices.
7. Apply ethical marketing, management, and organizational theories.
8. Plan, prepare, and deliver effective oral and written communications.
9. Demonstrate financial management skills.
10. Utilize current technology in the workplace.
11. Apply customer-focused strategies.
12. Apply continuous improvement strategies by exercising creativity and innovation.

Course Prerequisites

Some courses may require appropriate test score or completion of basic math, basic English and/or reading courses with a “C” or better.

Graduation Requirements

All Anoka Technical College students seeking an Associate in Applied Science (AAS), diploma, or certificate must meet the cumulative grade point average (GPA) of 2.0 or higher.

Transfer Opportunities

To see how credits from this program may transfer into other Anoka Technical College programs or into a program at another college, visit:
- Minnesota Transfer: [www.mntransfer.org/students/plan/s_agreements.php?numResults=25&archive=false&from_inst=70&from_prog=&to_inst=&Search=Search]
- Anoka Technical College transfer student: [www.anokatech.edu/BecomeStudent/Transfers.aspx]

Industry Information

The supervisory field covers all areas of the private and public sector. Business and industry consistently seek out qualified employees who can move into the supervisory ranks. Anoka Technical College’s Supervisory Management program prepares individuals to perform successfully as supervisors.

Wage/Outlook/Advancement

Wage information is available from the Minnesota Department of Employment and Economic Development [https://mn.gov/deed/job-seekers/job-outlook/].

Technical Education: 45 Credits

Human Resources Development Certificate..............................15
- SMGT 1612  Human Resources Management .................3
- SMGT 1614  Performance Management .....................3
- SMGT 1616  Employment Law ....................................2
- SMGT 1618  Employee Training & Coaching ..............3
- SMGT 1620  Work Teams & Facilitation Skills ..............2
- SMGT 1622  Field Study II ......................................2

Quality Supervision Certificate.............................................16
- SMGT 1624  Quality Tools & Creativity .......................3
- SMGT 1626  Management of Safety .........................2
- SMGT 1628  Documentation/Written Communication Skills ....
- SMGT 1630  Field Study III ....................................2
- SMGT 2600  Accounting for Non-Financial Managers ....
- SMGT 2602  Project Management/Problem Solving .......
- SMGT 2604  Leadership Development .........................2

Supervisory Leadership Certificate .....................................14
- SMGT 1600  Management Education Planning ...........
- SMGT 1602  Supervision Fundamentals ....................3
- SMGT 1604  Interpersonal Skills/Customer Service ........
- SMGT 1606  Managing Change & Conflict ...............2
- SMGT 1608  Personal Leadership .........................3
- SMGT 1610  Field Study I .....................................2

General Education/MnTC Requirements: 15 Credits

Fifteen (15) general education credits of Minnesota Transfer Curriculum (MnTC) are required. Student is required to select classes from three or more MnTC goal areas.
- General Education/MnTC Courses.................................15

Refer to Anoka Technical College website for a list of MnTC courses and goal areas.

Also see: Human Resources Development certificate, Supervisory Leadership certificate, and Quality Supervision certificate

Start Dates

Fall Semester.......................................................................August
Spring Semester....................................................................January

Faculty Contact

Nick Hockert....................................................................763-576-4195

For information on how to apply, to schedule a tour, or for service during summer hours, contact Enrollment Services at 763-576-7710 or EnrollmentServices@anokatech.edu
### Sample Program Sequence

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*Courses are only offered certain semesters.*