

Practical Nursing Program

Re-admission Policy and Procedure



All previously enrolled students have an opportunity to be re-admitted to the Practical Nursing program on a space available basis **one time only.**

Definition of Re-admission:

- Restarting the Practical Nursing program after being ineligible to continue in the Practical Nursing program due to unsatisfactory grades (2 or more unsuccessful NURS courses) or
- Restarting the Practical Nursing program after successfully completing at least one NURS course before a break in nursing education of greater than one year.

A student may only be readmitted **once**. All NURS courses are repeated.

Readmission has impacts on Anoka Technical College's Satisfactory Academic Progress policy as well as financial aid implications. If pursuing readmission, it is the applicant's responsibility to evaluate and address these potential consequences.

Policy

1. Students meet with Practical Nursing Program Director to be considered for re-admittance status. A completed Re-admission Request Form and a copy of a current transcript are submitted at this meeting.
2. Students must meet the following eligibility criteria for re-admittance:
 - a. Cumulative GPA of 2.0 or greater
3. Student applications are reviewed based on criteria described on the re-admission form.
 - a. Re-admission is on a space-available basis only. Meeting eligibility requirements does not guarantee re-admission.
4. Per Anoka Technical College policy, students who re-enroll in a program must comply with the program requirements in effect when they return to the college.

Procedure

1. Students complete the Practical Nursing Re-admission Request Form and submit it along with a copy of the most current Anoka Technical College transcript to the Practical Nursing Program Director. The form is completed during the preceding semester prior to the semester in which re-admission is being sought.
2. The Re-admission Request Form is evaluated by faculty and/or Practical Nursing Director.

3. Once the Practical Nursing Program Director signs the Re-admission Request Form, the student submits the form along with a completed application packet to Enrollment Services and is notified of the acceptance to the nursing program through Enrollment Services. Registration for classes cannot begin until notification is received.
4. Any program prerequisites and requirements must be met by the specified deadline before the student is eligible to begin courses on the Practical Nursing program plan.

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