



Student ID: _____

Exempt Maximum Enrollment of Credits

Students admitted to Anoka Technical College are allowed to register for a maximum of 22 credits each semester. Non-degree/visiting students will be allowed to register for up to 9 credits before having to declare a major.* Any student seeking to increase their credit enrollment above the 22 semester credit limit should complete the following form with a program advisor signature, then return it to the Office of Records and Registration within the semester add/drop period.

*Students must be degree-seeking in order to ensure financial aid eligibility.

Term: Fall Spring Year: _____ *Military Veteran

Name: _____
Last First Middle

Home Phone: _____ - _____ - _____ Cell Phone: _____ - _____ - _____

Anoka Tech E-mail: _____@my.anokatech.edu

Course(s) being requested: (Please note that inaccurate or incomplete course information could result in a delay of processing or possibly a denied request)					
Course ID <i>Ex: 000243</i>	Department <i>ENGL</i>	Number <i>1121</i>	Section <i>01</i>	Credits <i>4</i>	Faculty: Sign and Date if student has been participating or is not at academic risk for entry into the class.
					____/____/____
					____/____/____
					____/____/____
					____/____/____
					____/____/____

Provide explanation and attach supporting evidence (attach additional pages/if needed):

If my Exempt Maximum Enrollment Credit request is approved, I would like Anoka Technical College to apply any tuition/fee refund that I may be granted directly to my current year Direct Loan award, otherwise I agree to pay for the course at the time of registration. Circle one YES NO

Student Signature: _____ Date _____

MAIL OR FAX FORM TO:

Anoka Technical College, ATTN: Office of Records and Registration 1355 W Highway 10, Anoka, MN 55303
Fax (763)-576-4756