

Supervisory Management

Associate of Applied Science (AAS) Degree

Technical Requirements..... 45
 General Education/MnTC 15
 Total Credits 60

Program Information

Today’s organizations demand exceptional front-line supervisors and managers, people who can lead and inspire others in challenging economic times. The Anoka Technical College Associate of Applied Science (AAS) degree in Supervisory Management program prepares students to excel in leadership positions, achieving mastery of business operations, human resources management, and continuous quality improvement. Our evening program is perfect for the working adult in a new supervisory role, people transitioning into new careers, and anyone seeking to inspire others.

Program Learning Outcomes

By completing this program, students will achieve the following learning outcomes.

- Apply effective diversity strategies in a global workplace.
- Demonstrate critical and analytical thinking skills.
- Practice professional behavior and interpersonal communication skills.
- Develop and implement change strategies.
- Demonstrate visionary leadership.
- Apply ethical marketing, management, and organizational theories.
- Apply human resource management practices.
- Plan, prepare, and deliver effective oral and written communications.
- Demonstrate financial management skills.
- Utilize current technology in the workplace.
- Apply customer-focused strategies.
- Apply continuous improvement strategies by exercising creativity and innovation.

Course Prerequisites

Some courses may require appropriate test score or completion of basic math, basic English and/or reading courses with a “C” or better.

Graduation Requirements

All Anoka Technical College students seeking an Associate in Applied Science (AAS), diploma, or certificate must meet the cumulative grade point average (GPA) of 2.0 or higher.

Transfer Opportunities

To see how credits from this program may transfer into other Anoka Technical College programs or into a program at another college, visit:

- [Minnesota Transfer](#)
- [Anoka Technical College transfer student](#)

Industry Information

The supervisory field covers all areas of the private and public sector. Business and industry consistently seek out qualified employees who can move into the supervisory ranks. Anoka Technical College’s Supervisory Management program prepares individuals to perform successfully as supervisors.

Wage/Outlook/Advancement

Wage information is available from the [Minnesota Department of Employment and Economic Development](#).

Start Dates

Fall Semester.....August
 Spring SemesterJanuary

General Education/MnTC Requirements: 15 Credits

Fifteen (15) credits of general education credits from the Minnesota Transfer Curriculum (MnTC) are required. MnTC credits must be from three different goal areas and can be completed separate from or together with the technical credit requirements.

[MnTC General Education Elective](#) 15
Note: MnTC credits are not listed in your program sequence plan. Please see your faculty advisor or enrollment services for help in planning when to complete your MnTC credits.

Program Courses

Courses can be completed in any order. Some courses are only offered in fall and some only in spring.

Human Resources Development Certificate..... 15
 SMGT 1612 Human Resources Management 3
 SMGT 1614 Performance Management 3
 SMGT 1616 Employment Law 2
 SMGT 1618 Employee Training & Coaching 3
 SMGT 1620 Work Teams & Facilitation Skills 2
 SMGT 1622 Field Study II 2
Quality Supervision Certificate 16
 SMGT 1624 Quality Tools & Creativity 3
 SMGT 1626 Management of Safety 2
 SMGT 1628 Documentation/Written Communication Skills .. 2
 SMGT 1630 Field Study III 2
 SMGT 2600 Accounting for Non-Financial Managers 2
 SMGT 2602 Project Management/Problem Solving 3
 SMGT 2604 Leadership Development 2
Supervisory Leadership Certificate..... 14
 SMGT 1600 Management Education Planning 2
 SMGT 1602 Supervision Fundamentals 3
 SMGT 1604 Interpersonal Skills/Customer Service 2
 SMGT 1606 Managing Change & Conflict 2
 SMGT 1608 Personal Leadership 3
 SMGT 1610 Field Study I 2

Faculty Contact

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For information on how to apply, to schedule a tour, or for service during summer hours, contact Enrollment Services at 763-576-7710 or EnrollmentServices@anokatech.edu

Also see: Human Resources Development certificate, Supervisory Leadership certificate, and Quality Supervision certificate

